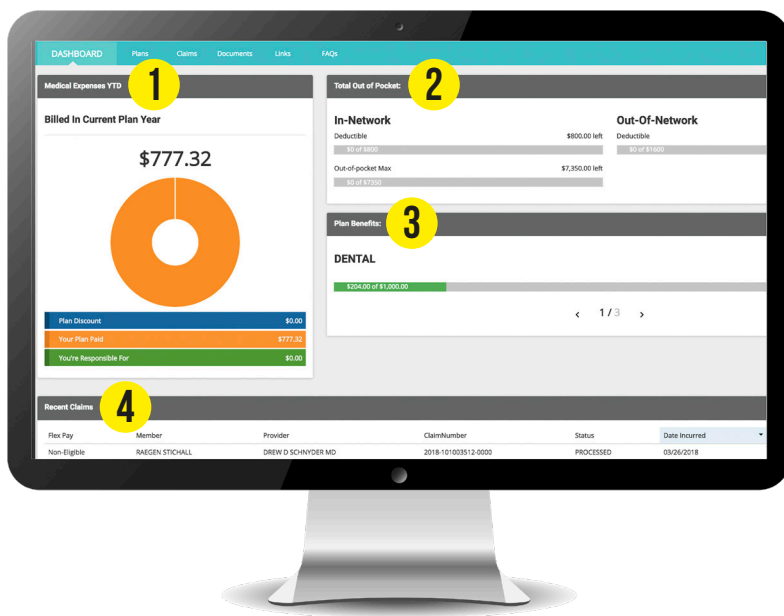


MY BENEFITS™ EMPLOYEE PORTAL.

A deep dive into the employee experience.

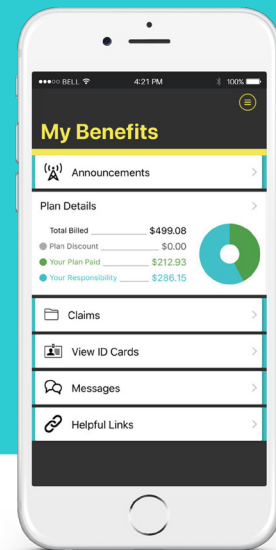
The My Benefits employee portal allows you to access and manage your benefits anytime, anywhere on your mobile phone, tablet or computer. After logging in, you will see the My Benefits employee web portal where you are able to view the following:



- 1 **Medical expenses** billed YTD shows you what the plan and you have paid YTD. If you have a Maestro Health HSA or FSA account, another tab is present that displays the current balance.
- 2 **Total out-of-pocket cost accumulators**, both in and out-of-network.
- 3 **Plan benefits accumulators**, both for you and your dependents, if you have permission to view.
- 4 **Recent claims listing** displays the five most recent claims. Each claim can be clicked to drill down into claim details.

Download the app.

You can access your information via our iOS and Android app, mBENEFITS™, to check balances, view claim statuses, view deductible information, plan benefits and more.

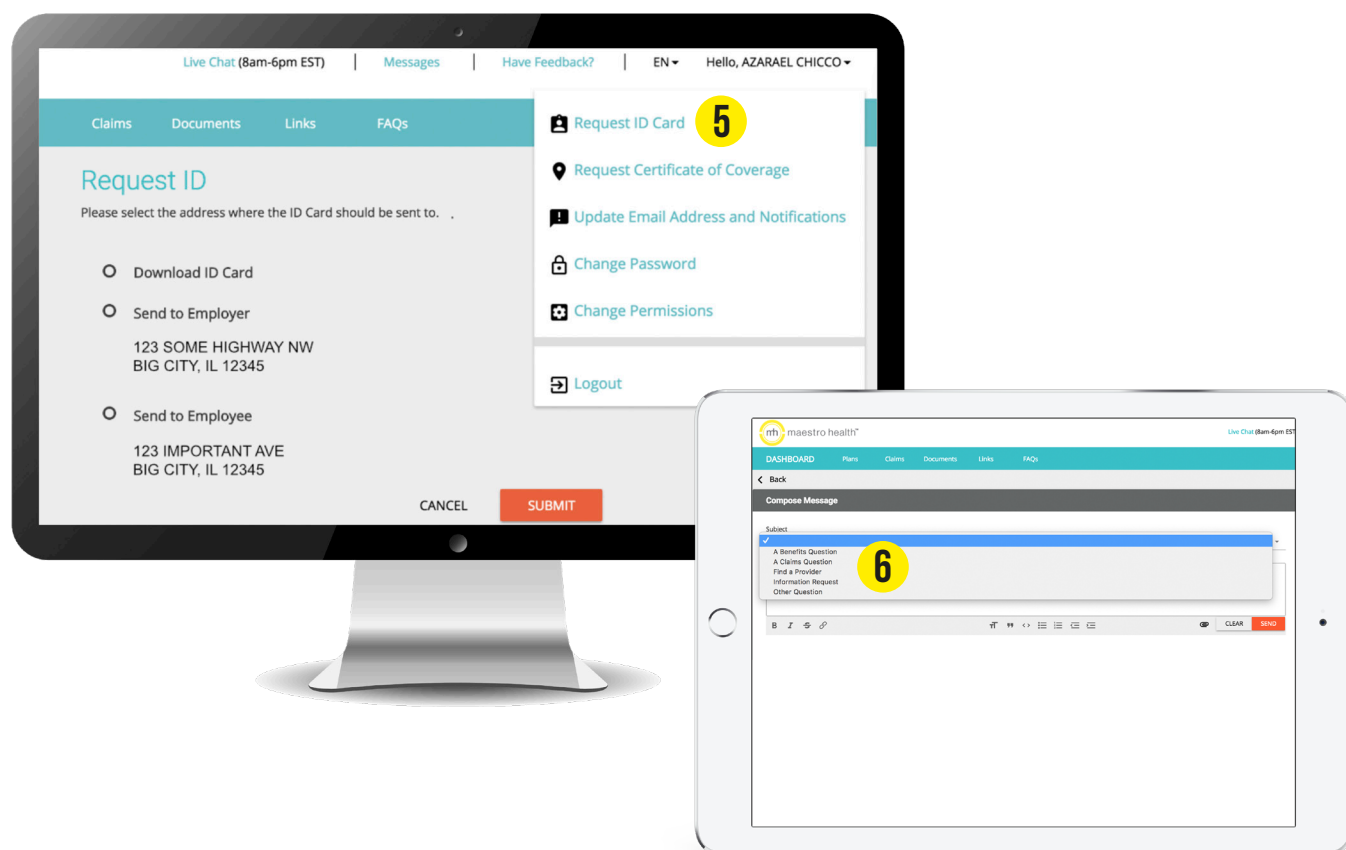


Access on your smartphone now.

Scan the code below to easily download the mBENEFITS mobile app.



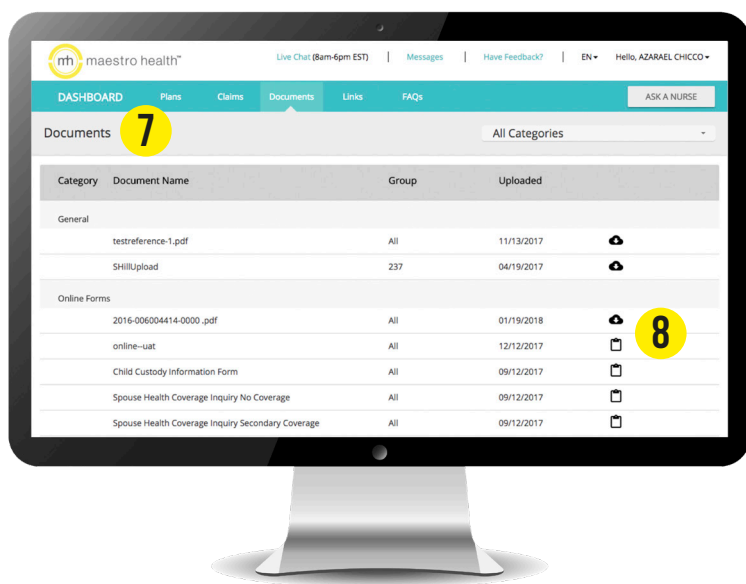
MY BENEFITS EMPLOYEE PORTAL.



5 **Request an ID card** from the dropdown menu under your profile. ID cards can be either downloaded as a PDF or mailed to you.

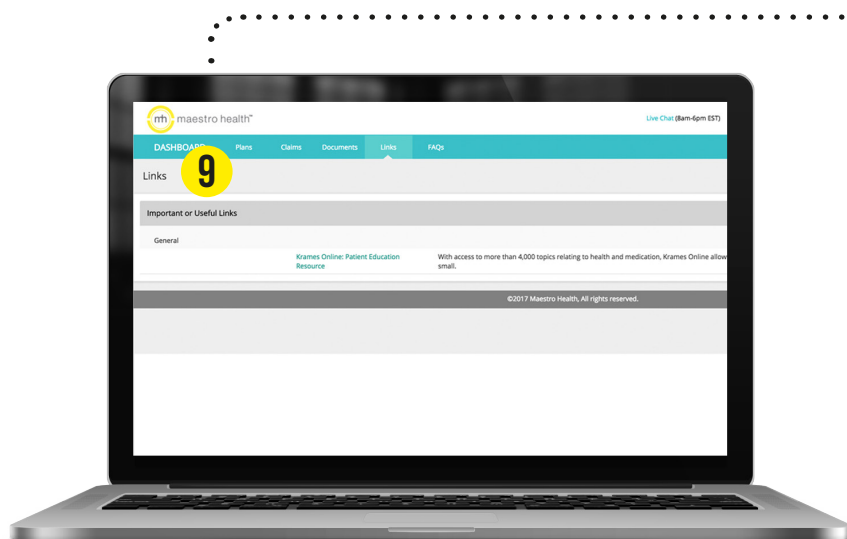
6 **The messages link provides direct communication** with customer service teams. This HIPAA-compliant, closed messaging system immediately notifies the appropriate teams when an employee sends a message. All sent messages are stored in this section.

MY BENEFITS EMPLOYEE PORTAL.



7 The **documents tab** shows by default all available documents. Filtering can be done to sort by document type (e.g. online forms).

8 Document types are represented by **two icons** – the cloud/arrow represents PDFs that can be downloaded. Clipboard icons represent online forms, which can be filled out and completed online.



9 The **links section** of the employee portal provides space to include helpful links to educational resources such as Krames Online or other systems. If you have a Maestro Health HSA or FSA account, a link to access your mSAVE™ account is included on this page.

Questions? Let us help.
800.648.7563 | mybenefits.shpg.com